



**Time Allowed: 3 Hours**

**Maximum Marks:100**

**Date: December 12, 2019**

**Branch Banking  
JAIBP (Stage-I)**

**Roll No:**

Instructions:

- i. Attempt ALL questions;
- ii. Answers must be neat, relevant and brief;
- iii. In marking the question paper, the examiners take into account clarity of exposition, logic of arguments, presentation and language;
- iv. Read the instructions printed inside the top cover of answer script CAREFULLY before attempting the paper;
- v. DO NOT write your Name, Access No. or Roll No. etc. anywhere inside the answer script(s);
- vi. Candidates are advised not to mark any of the objective answer on the question paper, otherwise their paper will be cancelled;
- vii. Question Paper must be returned to invigilator before leaving the examination hall.

**SECTION B: SUBJECTIVE**

**All the questions from Section B are compulsory.**

**(55 Marks)**

**Q2.** Abdullah is working as a branch manager in a commercial bank. A public university has invited Abdullah as a trainer in the topic of **Introduction to Commercial Banks** for students. Consider yourself Abdullah, prepare a presentation covering the following topics: **(10 Marks)**

- A. Definition of commercial bank;
- B. Significance of Commercial Banks (with reasoning);
- C. Two major sources of revenue and two major expenditures of a commercial bank;
- D. Three key responsibilities of Branch Manager.

**Q3.**

- A. Nadeem Shehzad is engaged in a shoe business and wants to open an account, he has also showed his interest in availing running finance facility in future to meet day to day expenses. Recommend a suitable account for him by giving **four** characteristics of your suggested type of account. **(05 Marks)**
- B. You have been working as branch manager in a commercial bank. You come to know about sudden demise of your customer who maintains a PLS account with your branch. What steps should you take after knowing this incident? **(03 Marks)**

**Q4.** "As a general rule, banks are under obligation to maintain complete secrecy and confidentiality in relation to the operations of the customer's accounts". Under what circumstances banks are compelled to disclose certain information pertaining to the customer? **(04 Marks)**



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**Q5.**

- A.** Differentiate between Mandate and Power of Attorney. **(03 Marks)**
- B.** Enlist key documents required for:
- (i)** Opening of account of Public Limited Company; **(2.5 Marks)**
- (ii)** Opening of Trust Account. **(2.5 Marks)**

**Q6.** Explain correct type of endorsement that can be made on the following cheques: **(04 Marks)**

- A.** Bearer cheque presented at cash counter for encashment.
- B.** Cheque issued to M/s ABC Town for payment of installments.

**Q7.**

- A.** Suppose, you have been working in clearing department and you receive cheques in inward clearing from NIFT. What specific points will be checked before processing & posting of clearing? **(05 Marks)**
- B.** One of your branch customer requests for cancellation of Banker's Cheque issued by your branch favoring M/s Excise & Taxation Department. Describe the procedure that you will follow to process customer's request. **(05 Marks)**

**Q8.** Money laundering is an international phenomenon and poses a great threat to the financial world. In order to combat money laundering, describe the relevant practices that should be adopted by banks in the light of SBP's instructions. **(05 Marks)**

**Q9.** State the regulatory requirements for combating counterfeit currency notes. **(06 Marks)**

**X ——— END OF PAPER ——— X**