

PICTORIAL GUIDELINES FOR EXISTING STUDENTS

STEP-1

For Existing student enter your IBP Access Number in User Name and CNIC as Password.

SAMPLE is given below:

User Name: **E-11112**

Password: **4250112345678**

STEP-2

Read the Guidelines & Consent first. Before clicking the Exemption Button, please make sure that you are eligible for exemptions i.e., having Master's degree or any Professional degree.

SESSION	COURSE	GENDER
Winter - 2019	IBP Registration	

FORM TYPE	STATUS
EXEMPTION FORM	Not Submitted
JAIBP EXAMINATION FORM	Not Submitted
AIBP EXAMINATION FORM	Not Submitted

Guidelines & Consent

Please enclose the following with this application form

1. Attested Copies of educational certificates/transcript(s)
2. Attested Copy of CNIC/Photo Identity
3. Deposit slip as an evidence of payment of registration fee

- Please provide complete mailing address to ensure safe delivery of all correspondence with the Institute (IBP).
- Admit Cards / Result Slip will be send via email.
- Please avoid sending any extra amount with the Registration Fee. Payments for books or preparatory classes to be made separately
- Registration as ISQ Examinee is governed by the rules and regulations of IBP

PICTORIAL GUIDELINES FOR EXISTING STUDENTS

STEP-3

Fill all the required Details (Updated) completely

The screenshot shows the 'ISQ Registration Form' for an existing student named Uzair. The form is divided into three main sections:

- Personal Details:** Fields for Father's Name, CNIC (e.g., 4223443223432), Date of Birth (DD/MM/YYYY), Email Address (e.g., uzair@gmail.com), Residence Phone, Mobile Phone (e.g., 03342871328), and Residence Address.
- Academic / Professional Details:** Fields for Qualification, College/University/Institute, and Year of Passing.
- Employment Details:** Fields for Job Title, Organization (dropdown), Work Phone, Fax, and Dept/Section/Branch.

A 'Next' button is located at the bottom right of the form. The copyright notice at the bottom reads 'Copyright © 2019. All rights reserved.'

STEP-4

If you want to apply for Exemption, then click on Exemption form and fill out this form completely

The screenshot shows the 'Exemption Form' in the IBP system. The left sidebar has a blue arrow pointing to the 'Exemption Form' link. The main content area displays a table of exemption details:

Code	Exemption(s) Claimed SUBJECT	Tick	Basis of Exemption(s) (Subject Titles)	Marks Obtained	Division/CGPA Obtained (overall)	Qualif.	Passing Year	University/Institute Studied
Stage 1								
1101	Business Communication For Financial Services	<input checked="" type="checkbox"/>	Subject Name	70	2.90	MEB	2018	Iqra Univers
1105	Introduction to Financial Systems and Banking Regulations	<input type="checkbox"/>						
1201	Information Technology in Financial Services	<input checked="" type="checkbox"/>	Subject Name	80	2.90	MEB	2018	Iqra Univers
Stage 2								
1103	Accounting For Financial Services	<input type="checkbox"/>						
1203	Human Resources Management and Organizational Behavior	<input type="checkbox"/>						
1205	Economics	<input type="checkbox"/>						
Stage 3								
1204	Marketing of Financial Services	<input type="checkbox"/>						
1302	Financial of International Trade and Related Treasury Operations	<input type="checkbox"/>						
1303	Management Accounting for Financial Services	<input type="checkbox"/>						

A 'Next' button is located at the bottom right of the table.

PICTORIAL GUIDELINES FOR EXISTING STUDENTS

STEP-5

Select the Mode of Payment and Bank. For students' convenience, it is suggested to choose Cash Voucher Option

Payment Details Control panel

Description

Mode of Payment: Pay Order Cash Voucher

Bank: Habib Bank Limited (AC # 0042-7991299)

Total Amount: 5,000

Note: If payment deposit through Pay Order, the Pay Order Number will be entered after preparation of pay order from the bank.

Previous Next

STEP-6

Preview the exemption form and voucher, take the printout, and submit this form.

The Institute of Bankers Pakistan
 117, Khan Road, Karachi 74000, Pakistan
 UAN: 111-407-477, Email: examination@ibp.org.pk

Exemption Form

Full Name Yasir Ali	Access No. 8-02228
Father's Name Ahmed Hussain	Date Of Birth
Residence Address Quahar-e-Iqbal, Karachi	
City Karachi	CH/CR 410048007109
Mobile Phone 0300000000	Residence Phone 021-6600000
Email mujahid102@gmail.com	Job Title Operations Manager
Work Phone 021-2888200	Fax 021-2888200
Work Address 11, Chundrigar Road, Karachi	

Payment Mode	SP No	Bank	Amount
Cash Voucher		Habib Bank Limited (AC # 0042-7991299-05)	5,000

Subject Code	Exemption(s) Claimed SUBJECT	Base of Exemption(s) (Subject Titles)	Marks Obtained	Division/CDRA Obtained (overall)	Qualification	Passing Year	University/Institute Studied
1106	Business Communication For Financial Services	Communication Skills	70	1.00	MBA	2018	IQM University
1106	Information Technology In Financial Services	Computer Application	80	1.00	MBA	2018	IQM University

Guidelines for Exemption
 In JIBP qualification, the Institute of Bankers Pakistan (IBP) offers exemptions under fast track route in 02 (Parent) subjects, based on academic qualifications and professional studies. Eligibility Criteria: According to the IBP Academic and Editorial Committee, Board Policy:
 • Candidates can avail exemptions up to 02 subjects in JIBP if they have completed similar subjects in their academic qualifications during the preceding 02 years;
 • Candidates can avail exemptions up to 02 subjects in JIBP if they have completed similar subjects in their professional studies (ICAF, ICMA, ACCA, and ACCA);

DOCUMENT ATTACH:
 Attached photocopy of transcript(s), and degree or completion certificate along with exemption form to be delivered to Examinations Department, The Institute of Bankers Pakistan, 117 Khan Road, Karachi address.

Terms and Conditions:
 • Document(s) attestation is required from the concern university/Institutions;
 • If the transcript has Grade instead of marks, an equivalency certificate of grading to be enclosed with the exemption application form;

PICTORIAL GUIDELINES FOR EXISTING STUDENTS

STEP-7

Click on JAIBP Examination Form

The screenshot shows the IBP Student Portal dashboard for user Yasir Ali. The left sidebar contains a navigation menu with the following items: Dashboard, ISQ Registration Form, Exemption Form, **JAIBP Examination Form** (highlighted with a blue arrow), AIBP Examination Form, Voucher, and Change Password. The main content area is titled 'Dashboard Student Portal' and displays the user's profile 'Yasir Ali' with session 'Winter - 2019', course 'IBP Registration', and gender 'Male'. Below the profile, there are three cards for 'EXEMPTION FORM', 'JAIBP EXAMINATION FORM', and 'AIBP EXAMINATION FORM', all of which are marked as 'Not Submitted'. On the right side, there is a 'Guidelines & Consent' section with a list of requirements for the application form.

Guidelines & Consent

Please enclose the following with this application form

1. Attested Copies of educational certificates/transcript(s)
2. Attested Copy of CNIC/Photo Identity
3. Deposit slip as an evidence of payment of registration fee

- Please provide complete mailing address to ensure safe delivery of all correspondence with the Institute (IBP).
- Admit Cards / Result Slip will be send via email.
- Please avoid sending any extra amount with the Registration Fee. Payments for books or preparatory classes to be made separately
- Registration as ISQ Examinee is governed by the rules and regulations of IBP

STEP-8

Fill all the required Details (Updated) completely

The screenshot shows the 'ISQ Registration Form' in a web browser. The form is divided into several sections: Personal Details, Academic / Professional Details, and Employment Details. The Personal Details section includes fields for Father's Name, CNIC, Date of Birth, Email Address, Residence Phone, and Mobile Phones. The Academic / Professional Details section includes fields for Qualification, College/University/Institute, and Year of Passing. The Employment Details section includes fields for Job Title, Organization, Work Phone, Fax, Dept/Section/Branch, and Work Address. The form is currently in a 'Not Submitted' state.

Personal Details

Father's Name:

CNIC:

Date of Birth (DD/MM/YYYY):

Email Address:

Residence Phone:

Mobile Phones:

Residence Address:

Mailing Address:

City:

Nationality:

Residence Office

Academic / Professional Details

Qualification:

College/University/Institute:

Year of Passing:

Employment Details

Job Title:

Organization:

Work Phone:

Fax:

Dept/Section/Branch:

Work Address:

Next

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PICTORIAL GUIDELINES FOR EXISTING STUDENTS

STEP-9

Fill the JAIBP Examination Form completely

Yasir Ali
Online

Dashboard
ISQ Registration Form
Exemption Form
JAIBP Examination Form
AIBP Examination Form
Voucher
Change Password

JAIBP Examination Form Control panel

Home -> JAIBP Examination Form

Description

City (Residence or Posting) Faisalabad

Preferred Examination Center (City) Faisalabad

JAIBP SPECIAL CERTIFICATE PROFESSIONAL BANKER

Code	Subject Name	Enroll Pass / Exempt	Session (if Passed)	Roll No (When Passed)
Stage 1 (Exam Fee Rs. 2,000/- per subject)				
1101	Business Communication For Financial Services	<input type="radio"/> Enroll <input type="radio"/> Passed		
1105	Introduction to Financial Systems and Banking Regulations	<input checked="" type="radio"/> Enroll <input type="radio"/> Passed X		
1201	Information Technology in Financial Services	<input type="radio"/> Enroll <input type="radio"/> Passed		
1106	Branch Banking	<input checked="" type="radio"/> Enroll <input type="radio"/> Passed X		
Stage 2 (Exam Fee Rs. 2,500/- per subject)				
1103	Accounting For Financial Services	<input type="radio"/> Enroll <input type="radio"/> Passed		
1202	Lending: Products, Operations and Risk Management	<input type="radio"/> Enroll <input type="radio"/> Passed		
1203	Human Resources Management and Organizational Behavior	<input type="radio"/> Enroll <input type="radio"/> Passed		

STEP-10

Select the Mode of Payment and Bank. For students' convenience, it is suggested to choose Cash Voucher Option

Yasir Ali
Online

Dashboard
ISQ Registration Form
Exemption Form
JAIBP Examination Form
AIBP Examination Form
Voucher
Change Password

Payment Details Control panel

Home -> Payment Details

Description

Mode of Payment Pay Order Cash Voucher

Bank Habib Bank Limited (AC # 0042-79915992-03)

Total Amount 4,000

Note:
If payment deposit through Pay Order, the Pay Order Number will be entered after preparation of pay order from the bank.

Previous Next

PICTORIAL GUIDELINES FOR EXISTING STUDENTS

STEP-11

Preview the JAIBP Examination form and voucher, take the printout, and submit this form.

The Institute of Bankers Pakistan
 M.T. Khan Road, Karachi 74200, Pakistan
 UAN: 444-457477, Email: examination@ibp.org.pk

JAIBP Examination Form

Full Name Yasir Ali	Father's Name Anwar Hussain	Date Of Birth	Access No. E-33335
Residence Address Gulshan-e-Iqbal, Karachi			Exam Center Faisalabad
City Karachi	CNIC# 4230146097199	Mailing Address Residence	2 recent passport-sized photographs required with name and address. Attach them on the back of this form. Please attach 2 stamped photographs with the form.
Mobile Phone 03009999999	Residence Phone 021-6990095	Nationality Pakistani	
Email mryasir113@gmail.com	Job Title Operations Manager	Organization Faysal Bank	
Work Phone 021-35683800	Fax 021-35683805	Dept./Section/Branch Main Branch	
Work Address I.I. Chundhriyar Road, Karachi			

Fee Status

Payment Mode Cash Voucher	BP No	Bank Habib Bank Limited (AC # 0042-79919992-02)	Amount 4,000
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Examination Status

JAIBP	Special Certificate	Professional Banker	City Town
YES	NO	NO	Faisalabad

Subject Code	Subject Name	Enroll / Passed	Year (If Passed)	RollNo/ WhenPassed
1105	Introduction to Financial Systems and Banking Regulations	Enroll		
1106	Branch Banking	Enroll		

Guidelines for JAIBP Examinations
FILLING IN THE EXAM FORM

Voucher List Control panel

✓ Voucher Number W-19-00010 has been created.

Voucher Details

Voucher No	Voucher Date	Total Amount	View
W-19-00010	Sep 23, 2019	4,000	
W-19-00008	Sep 23, 2019	3,000	

Yasir Ali
E-33335

SESSION
Winter - 2019

COURSE
IBP Registration

GENDER

EXEMPTION FORM
Submitted

JAIBP EXAMINATION FORM
Submitted

AIBP EXAMINATION FORM
Not Submitted

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