

General Guidelines for New Students regarding submission of online forms

- a. New students are required to get themselves registered on ISQ online portal, available on the website of The Institute of Bankers, Pakistan;
- b. After registration on the portal, a verification code will be generated and sent at your email address for account activation;
- c. You may please Sign-In on online portal by entering your valid Email ID & password to access ISQ registration form;
- d. Please enter all your credentials on ISQ registration form and generate the fee voucher & registration form in printable version;
- e. Payment is to be made in the designated banks through Cash or Pay order;
- f. The Printout (Hard Copy) of the dully filled & signed registration form along with required documents and paid payment voucher is required to be sent to The Institute of Bankers Pakistan, at the following address:

Director Examination,
Examination Department,
The Institute of Bankers Pakistan,
Maulvi Tamizuddin Khan Road,
Karachi.

- g. Forms and payment vouchers (Paid) may also be submitted by Hand, in the Head Office at Karachi, Local Office at Lahore and field offices of State Bank of Pakistan, Banking Services Corporation.

Process of Enrollment in Examination for New Candidates

- h. After submission of online registration forms, new student will be eligible to access & fill the Examination Form and Exemption Form ;
- i. Fill the Examination form and Exemption form (if required). After submitting the examination form, fill the details of payment voucher to generate the printable version of the payment voucher;
- j. Payment of examination fees & exemption fees is to be made in the designated banks through Cash or Pay order. For students' convenience, it is suggested to choose Cash Voucher option;
- k. The Printable version of dully filled examination/ exemption form is to be signed by the candidate and is to be sent along with required documents and paid payment voucher (Paid) to The Institute of Bankers Pakistan, at the following address:

Director Examination,
Examination Department,
The Institute of Bankers Pakistan,
Maulvi Tamizuddin Khan Road,
Karachi.

- l. Forms and paid payment vouchers may also be submitted by Hand, in the Head Office at Karachi, Local Office at Lahore and field offices of State Bank of Pakistan, Banking Services Corporation.

NOTE:

ISQ REGISTRATION, EXAMINATION, EXEMPTION FORMS AND PAYMENT VOUCHERS ARE ONLY ACCEPTABLE IF GENERATED THROUGH ONLINE PORTAL. PREVIOUS REGISTRATION FORMS, EXAMINATION FORMS, EXEMPTION FORMS AND PAYMENT VOUCHERS ARE NOT ACCEPTABLE;

NO CANDIDATE WILL BE CONSIDERED ELIGIBLE UNLESS THE REGISTRATION, EXEMPTION AND EXAMINATION FORM ARE RECEIVED PHYSICALLY WITHIN THE GIVEN ISQ TIMELINES AT THE GIVEN ADDRESSES MENTIONED IN POINT # f, g, k & l.

FOR DETAIL GUIDELINES REGARDING OPERATING PORTAL, PLEASE REFER RESPECTIVE PICTORIAL GUIDELINES;

IN CASE OF ANY QUERY OR DIFFICULTY IN THE PROCESS OF ONLINE REGISTRATION AND ENROLLMENT, PLEASE CONTACT AT THE FOLLOWING:

Email address: examination@ibp.org.pk

Contact #: 021-111-427-477

Ext. #: 515, 527, 545 and 546